

"We are sincerely grateful to scholars who devote their time to peer reviewed articles submitted to *Techne* journal. A rigorous peer review is the cornerstone of high quality academic publishing".

### The Techne Editorial Team

## Invitation for Techne expert reviewers

*Techne, Journal of Technology for Architecture and Environment*, is the scientific journal of SITdA – The Italian Society of Architectural Technology. It is an open access journal published by Firenze University Press, accredited by ANVUR in the list of class A journals and in the main international bibliometric indexing networks.

At least two anonymous experts examine the manuscripts sent to *Techne* journal according to double blind peer review process. Reviewers are required to assess the quality of the manuscript and to provide the Editorial Team with recommendations regarding whether to accept the manuscript, request revisions or reject it.

In this direction, *Techne* journal intends to build an **open list of expert reviewers** to be involved in manuscript review process. The inclusion in the list of *Techne* auditors, after adhesion to this public call, will follow the evaluation of candidates by a commission set up among the members of the Scientific Committee and the Editorial Committee of the journal.

**The invitation is open.**

### Registration in the list of reviewers of *Techne* journal

If you are interested in reviewing articles and essays for *Techne* journal, we ask you to complete the specific form (Appendix 1) with:

- Your personal data;
- Your Contacts (e-mail and telephone);
- Your affiliation (public institutional body or private body/ company);
- Three short descriptions of your main expertise fields;
- 5 well-defined keywords regarding your expertise fields;
- Information on any activities carried out as editorial reviewer;
- Short curriculum vitae in English or Italian (max 3000 characters spaces included) referring to your main scientific fields of interest for which you can carry out the activity of expert reviewer for *Techne*. You must declare in the CV that you know the **English language** or, alternatively, at least one other main language of the scientific debate.

The form must be sent to: [techne.revisori@gmail.com](mailto:techne.revisori@gmail.com)

Once the applications have been approved, the evaluation committee will send a communication to the interested parties, with the request to complete the registration through the Open Journal Systems / OJS platform (<https://pkp.sfu.ca/ojs/>) of the journal.

The selected candidates will remain in charge as *Techne*'s official expert reviewer for two years, after which the Commission reserves the right to evaluate the maintenance of the requirements to extend the term of official role.

**Auditors invited to join the list are asked to:**

- Carry out review activities for at least two contributions for each half-yearly issue;
- Quickly reject invitations, in case of incompatibility or potential conflicts of interest detected on the basis of the title and abstract received;
- **Suggest alternative reviewers if the invitation to the review must necessarily be refused;**
- Respect revision times requested by the Editorial Team and, if necessary, request an extension of the deadline for the reaction of the evaluation report;
- Use IT tools to communicate with the Editorial Team and the FUP online platform for the review process;
- Follow the principles adopted by the journal according to the Florence University Press ethic code.

**For the evaluation of the articles, the reviewers will be invited to:**

- Evaluate the originality, meaning quality of the presentation, scientific solidity, interest for scientific readers, general merit and level of English of the manuscript;
- Provide a general recommendation for the publication of the manuscript;
- Fill a detailed and constructive reviewing report.

**Benefit for reviewers**

Peer review is an essential part of the publication process, ensuring that *Techne* maintains high quality standards for published articles.

Reviewing is often an invisible and unrewarded task. In this regard, the journal undertakes to recognize the efforts of the reviewers, guaranteeing them the following benefits:

- A voucher that guarantees a reduction in the text processing cost (APC); this voucher can be used for a future presentation of an article or essay in the *Techne* journal. The vouchers, issued to specific people, are not transferable, must be mentioned during the sending procedure and be applied before acceptance. Vouchers can no longer be applied once an APC invoice has been issued.
- Receiving two annual issues of the *Techne* journal, in printed format, and any issues of the series (*Techne* Special issue);
- Name publication in the list of expert reviewers who have reviewed articles and/or essays for *Techne*; the list will be published on annual basis on the journal's website and on the SITdA – Italian Society of Architectural Technology web portal;
- An annual certificate of the activities carried out as an expert reviewer for the *Techne* journal.

**The Editorial Committee will proceed with the annual publication of the names of expert reviewers only after having verified, for each reviewer, the carrying out of at least two reviewing process per calendar year (two issues of the Journal). The Editorial Committee reserves the right to exclude from the list the candidates who will not have become available for two subsequent revision requests.**

The candidates selected will also be advised to activate a profile on the Reviewer Credits network (<http://www.reviewercredits.com>), where it will be possible to automatically certify the activity carried out as expert reviewers of the *Techne* journal, subject to recognition by the publisher.

**Attached to this invitation:**

Appendix 1. Application form for the invitation for *Techne* expert reviewers.